



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876
Email: clerk@lerwickcc.org.uk
Website: www.lerwickcc.org

28 February 2013

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm** on **Monday 4 March**.

The next meeting Lerwick Community Council will be on Monday 1 April 2013.

Yours faithfully

K Semple

Katrina Semple
Clerk to the Council

LCC Members Literature in Office

The Nature of Scotland – Autumn/Winter 2012

BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 4 February 2013
4. Business arising from the minutes
5. Community Council By-election – Unopposed Nomination
6. Upcoming merger of current forces into Police Scotland – Chief Inspector Angus MacInnes
7. Viking Bus Station
 - 7.1 CC letter to Mr M Craigie, Transport Planning – Mr B Baker, Cunningsburgh
 - 7.2 Taxi Association Running Viking Bus Station – Mr C Symons, Acting Executive Manager, Building & Transport Operations
8. Winter Road Treatment – Leaflet for Comment
9. Heritage Place Names Map
10. Correspondence
 - 10.1 Clickimin Campsite – Mr R Anderson, Caravan Owner
 - 10.2 Caravan and Campsite – Ms A Black, Chief Executive, Shetland Charitable Trust
 - 10.3 Campsite Area within Shetland Local Development Plan – Mr A Taylor, Team Leader, Development Plans & Heritage
 - 10.4 Variable Muster Modes– Mr J Fergusson, Operations Director, Serco/NorthLink Ferries
 - 10.5 Lighting Issue, AHS Mulit-court – Ms V Nicolson, Head Teacher, AHS
Work Request Docket – Mr A Leong, Building Services, SIC
 - 10.6 Name Suggestions, Hoofields Development – Ms A Jamieson, Executive Manager, Housing SIC
Name Suggestions, Hoofields Development – Ms H Moncrieff, Team Leader, Community Work & Planning, SIC
 - 10.7 Retaining Wall, Twageos Road – Mr N Hutcheson, Engineer, Roads, SIC
 - 10.8 Royal Mail Road Transport Workshop – Mr B Crossan, Island Manager, Royal Mail, Lerwick
 - 10.9 Festivity Proposal, New Year 2014 – Ms C Irvine, BID Manager, Living Lerwick
 - 10.10 Dog Watch Campaign – Mrs M Sandison, Executive Manager, Environmental Services, SIC
 - 10.11 Footballers Urinating Outdoors – Mr A Doull, Secretary, SWLFA
 - 10.12 Gutter's Gaet and Mitchells Road Signs – Mr C Gair, Engineer, Roads, SIC
11. Financial Report as at 28 February 2013
 - 11.1 Approval to cease funding & organising Lerwick Garden Competition – Average annual cost for reference
 - 11.2 Approval to purchase office equipment – Quote for reference
 - 11.3 Approval to renew office carpet tiles – Quote for reference
12. Applications for Financial Assistance
 - 12.1 Shetland Skatepark Association
13. Planning Applications
 - 13.1 **2013/035/PPF** Convert existing retail and storage, first and second floors to residential, 99 Commercial Street
 - 13.2 **2013/036/PPF** Construct a concrete skatepark - The Knab, Knab Road, Lerwick
 - 13.3 **2013/022/PPF** Change of use, residential institution to four flats and one maisonette; outhouse to one bedroom house; Planning permission in principle to erect single dwellinghouse – Craigielea, St Olaf Street, Lerwick
14. Lerwick Planning Applications – February 2013
15. Any Other Business

MONDAY 4 FEBRUARY 2013

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

Members

Mr W Spence	Mr J Anderson
Mr A Johnson	Mr E Knight
Mr A Carter	Mr D Ristori
Mr S McMillan	Ms K Fraser
Mrs E Williamson	Mr A Henry

Ex-Officio Councillors

Cllr M Bell

In Attendance

Mrs K Semple, Clerk to the Council

Chairman

Mr J Anderson, Chairman to the Council presided.

02/13/01 **Circular**

The circular calling the meeting was held as read.

02/13/02 **Apologies for Absence**

Apologies for absence were received from Mr M Peterson, Mrs A Simpson, Ms A Westlake, Mr L Angus, Mr S Hay, Cllr A Wishart, Cllr C Smith, Cllr M Stout and Cllr P Campbell.

02/13/03 **Minutes**

The minutes of the meeting held on 7 January were approved by Ms K Fraser and seconded by Mr D Ristori.

02/13/04 **Business Arising from the Minutes****01/13/09 Item 9.9 Review of Traffic Management Schemes in Lerwick - Consultative Working Group**

The Chairman advised that, as Lerwick Community Councils representative, he had attended the first meeting of the Consultative Working Group for Traffic Management Schemes in Lerwick. He stated that the aim of the group was to take a proactive approach by progressing plans and ideas, with an understanding of the financial constraints. The Group provided an opportunity for Lerwick Community Council to discuss related concerns and ideas each month, for feeding back into the Working Group.

He added that it was hoped a survey would be undertaken to map traffic movements within the town.

02/13/05

Consultation on the Strategic Police Plan

Noted

5.1 Draft Strategic Police Plan

Cllr M Bell clarified that each individual ward would have its own Policing Plan.

He furthered that the Scottish Police Authority Members were a consulting body only, made up of publicly appointed members, appointed on the basis of their ability.

02/13/06

Street Lighting Review: Lighting Reduction Options

6.1 Sands of Sound

6.2 North end of Westerloch

6.3 Netherdale

The options noted below arrived too late to be included in the agenda but were brought to the meeting for discussion.

6.4 Hillcrest and West Hillcrest

6.5 North end West Baila

6.6 Sandyloch Drive

6.7 Upper Baila

Items 6.1 to 6.7 were collectively discussed as in each case approval had been received for the complete removal of street lighting circuits and part-night lighting. The latter being the fitting of time clock controls to existing streetlights to switch the lighting off between midnight and 6am.

A risk assessment was attached to each area which identified possible risks which would be tended to prior to the lighting reduction.

Ms K Fraser advised that a concerned individual had commented that the lights from houses seemed blinding when there was no balance between streetlights and house lights.

That aside, there were no additional reports of concern regarding the proposed lighting reductions.

The Chairman thought it a fair comment and asked the Clerk of the Council to write to Mr N Hutcheson, Engineer, Roads, SIC to enquire if any risk assessments had taken place at night.
(Action: Clerk of the Council)

Lerwick Traffic Counts

The data gathered by the Lerwick Traffic Counts arrived too late to be included in the agenda but the documents were viewed at the meeting.

It was hoped that the data would provide assistance when discussing the lighting reduction options. However, no traffic counts had been taken in the streets where part night lighting was to be introduced.

02/13/07

Correspondence

7.1 Variable Muster List – Mr J Fergusson, Operations Director, Serco/NorthLink Ferries

The Chairman asked the Clerk of the Council to write back and request a simple response as to if, and how, how Serco/NorthLink intends to provide travel for a sudden and unexpected surge in passenger numbers, such as a result of the cancellation of flights.

(Action: Clerk of the Council)

7.2 Travel Provision Obligation – Mr C Grieve, Policy Officer, Aviation, Maritime, Freight & Canals, The Scottish Government

Noted

7.3 Community Council Link – Ms C Mackie, Sales & Marketing, Shetland News

The Chairman asked the Clerk of the Council to thank Ms C Mackie for her offer and advise her that Lerwick Community Council would be very happy to take it up.

(Action: Clerk of the Council)

7.4 Clickimin Campsite – Mr R Anderson, Caravan Owner

Noted

7.5 Clickimin Campsite – SCT Ringfencing Monies

Noted

The Chairman read out a letter, which had arrived that day, from Mr James Johnston, General Manger, Shetland Recreational Trust. The letter advised that the proposed sale of Clickimin Caravan and Camp Site was discussed and decided at a board meeting of SRT Trustees.

The Trustees had decided that the campsite was not part of the core business of the Trust which will be the focus for the foreseeable future particularly in light of tightening budgets across the public sector.

Mr E Knight raised concern with regard to the possible loss of the campsite.

He read out excerpts from SRT reports which highlighted the growing worth of the Caravan and Camp Site to visitors and locals alike.

Mr E Knight expressed doubts that Shetland Recreational Trust had the right to sell the land if the use was not to be for a charitable purpose.

He added that the SRT trustees must act in the interest of charity and quoted that 'A body does not meet the charity test if its constitution allows it to distribute or otherwise apply any of its property, on being wound up or at any other time, for a purpose which is not a charitable purpose'.

He put forward the motion that OSCR should be written to on the basis that there was an element of doubt that SRT had the right to sell the Caravan and Camp Site if the land was not to be used for charitable purposes.

Mr S MacMillan seconded the motion.

The Chairman raised an amendment to the motion stating that in the first instance it would be prudent to write back to Shetland Charitable Trust to establish on what basis they provided the initial and subsequent grants, for developing the Caravan and Campsite, and the grant conditions therein.

Once the documents were received the issue could go on the agenda for further discussion.

Mr E Knight noted that there were a lot of questions to answer such as, when the land was offered for sale, was it offered to anyone else? Correct procedure should not be ignored in order to progress the school at Clickimin.

The Chairman stated that he would not like to see the progress of the new Anderson High School impeded but agreed that it was also important to clarify if the funding had been granted to Shetland Recreational Trust for the sole purpose of developing a Caravan and Camp Site in Lerwick.

Mr A Carter seconded the Chairman's amendment.

With the agreement of Mr S MacMillan, Mr E Knight withdrew his motion.

The Chairman's amendment to the motion was carried.

(Action: Clerk of the Council)

Mr A Carter suggested that consideration could be given to zoning six to ten parking spaces at Lochside for motor homes to park overnight, and monies collected could be used to fund the running of the Lochside toilets. He thought the proposal may be worth considering at the next meeting of the Traffic Management Schemes Consultative Working Group.

Mr D Ristori noted that motor homes were parked at Lochside during the Tall Ships Races and there had been no issues; Gilbertson Park was also an option.

The Chairman recommended that Seafield was a better option as it would be less of a distraction to road users, and the toilet block was already open for use.

7.6 Excessive Postal Charges – Alistair Carmichael MSP, House of Commons, London

Noted

7.7 Braefield Road Safety Issue – Mr D Coupe, Executive Manager, Roads, SIC

Noted

7.8 Additional Dog Litter Bins – Mrs M Sandison, Executive Manager, Environmental Services, SIC

After the issue of dog fouling was discussed at length, the Chairman asked the Clerk of the Council to write to Mrs M Sandison and advise her that Hillhead, Thorfinn Street, Ronald Street and Breiwick Road were now proving to be problem areas regarding dog fouling. However, dog fouling in Old North Road was much less of an issue and a great improvement.

(Action: Clerk of the Council)

7.9 Mobile CCTV Notification, Grodians – Mr B Mycock, Antisocial Behavior Co-coordinator, SIC

Noted

7.10 Review of Civic Government and Animal Health Licensing – Mrs M Sandison, Executive Manager, Environmental Services, SIC

To clarify, Cllr M Bell reassured members that the content of the letter was nothing new. The fees, which were discretionary, had recently been reviewed and would go some way to covering the cost of running the service.

7.11 Name Ideas, New Development at Hoofields – Ms E van Tronder, Joint Association Secretary, North Stoney Hill Community Association

The Chairman noted that 'Burn Bank' was the name favoured by North Stoney Hill Community Association and advised that an additional name was needed as two roads required to be named.

Mr D Ristori proposed 'Brethren View', inspired by a well known duo of notorious skerries which can be viewed the scheme.

Mrs E Knight seconded the proposal.

Ms K Fraser suggested 'Free Hill', which references the land immediately to the west of the tank traps and up to the new Marts, which once provided no charge access to Lerwick residents who worked their peat there.

The Chairman was swayed by the suggestion and proposed 'Free Hill'.

Ms K Fraser seconded the Chairman's proposal.

Each proposal was put to the vote.

To propose 'Brethren View' as Lerwick Community Council's suggestion – **4 votes**

To propose 'Free Hill' as Lerwick Community Council's suggestion – **6 votes**

The proposal to put forward 'Free Hill' as Lerwick Community Council's first choice was carried, with 'Brethren View' to be held in reserve.

(Action: Clerk of the Council)

7.12 Resignation from LCC – Mr J A Stewart

The Chairman asked the Clerk of the Council to write to Mr J Stewart to thank him for his tenure and to wish him well for the future.

He noted that now Lerwick Community Council had one vacant seat, which was included in the current by-election.

(Action: Clerk of the Council)

02/13/08

Financial Report as at 29 February 2013

8.1 LCC Main Annual Running Costs 2012-2013

Noted

8.2 LCC Annual Grants & Projects 2012-2013

Noted

8.3 LCC Grants & Projects 2012-2013

Noted

The Chairman advised that it was likely that Community Councils would receive a 30% cut to their budget for 2013-14.

He stated that he was still waiting for a quote for the Heritage Place Names Map; there was no commitment so that if it was decided not to progress with the project, no monies would be lost.

(Action: Clerk of the Council)

02/13/09

Applications for Financial Assistance

9.1 Repair of Road – Lerwick Marina Users Association

Mr E Knight declared an interest as a Member of the Board.

Mr D Ristori proposed a funding offer of £200.

There was no seconder to the proposal.

Mr S MacMillan proposed that the full cost of £1,670 should be awarded.

Mr A Carter seconded Mr S Macmillan's proposal.

Mrs E Williamson suggested that an offer between the two proposals may be prudent.

The Chairman counter proposed a grant offer of £700, which would cover the cost of 7 square meters at £100 per meter.

Mrs E Williamson seconded the Chairman's proposal

Mr S MacMillan withdrew his proposal.

The proposal to offer grant funding of £700 was carried.

(Action: Clerk of the Council)

9.2 Ground Rent – Junior Up Helly Aa Galley Shed

Mr A Johnston declared an interest.

Mr E Knight proposed that the full cost of £75.55 should be covered.

Mr A Carter seconded the proposal.

(Action: Clerk of the Council)

9.3 Replacement Safety Boat – Lerwick Boating Club

The Chairman, Mr E Knight, Mrs E Williamson, Mr W Spence and Mr A Johnston all declared an interest.

Mr A Carter proposed an offer of £1,000.

Mr A Henry seconded the proposal.

(Action: Clerk of the Council)

02/13/10

Road Traffic Order

10.1 SIC (Various Roads, Shetland)(Parking Place for Disabled Persons Vehicle) (Revocation No 1) Order 2013 – Union Street

Noted

(Action: Clerk of the Council)

10.2 SIC (Bruce Crescent, Lerwick)(Parking Place for Disabled Persons Vehicle) Order 2013

Noted

(Action: Clerk of the Council)

02/13/11

Licensing (Scotland) Act 2005

11.1 Application for Provisional Premises Licence – Staneyhill Brewery Ltd

Noted

(Action: Clerk of the Council)

02/13/12

Planning Applications

12.1 2013/019/PPF – Change of use from class 8 residential institutions to class 7 hotels and hostel, boarding and guest house – Leog House

The Chairman objected to the proposal as there was no detail as to existing and proposed access to and from the site or parking arrangements.

Mrs E Knight seconded the objection

(Action: Clerk of the Council)

02/13/13

Lerwick Planning Applications – January 2013

Noted

02/13/14

Any Other Business

Royal Mail Road Transport Workshop - Garthspool

Mr D Ristori asked if anything compulsory could be done with regard to the poor state of repair of the Royal Mail Road Transport Workshop at Garthspool.

The Chairman asked the Clerk of the Council to include the item in the March Agenda.

(Action: Clerk of the Council)

Police Station

Mr S MacMillan noted that the Police Station was closed at lunchtimes.

The Chairman asked Mr S MacMillan to raise the issue at the next meeting of Lerwick Community Council when Chief Inspector Angus MacInnes would be present.

(Action: Clerk of the Council)

Lighting – Multicourt at Knab

Mr E Knight raised concern with regard to the very poor condition of the lighting columns at the AHS multicourt, Knab Road. He advised that one of the lighting columns had blown down on Gressay Loan in the recent gales and another was in danger of falling on the ASN building.

He stressed that they needed urgent attention.

The Chairman asked the Clerk of the Council to write to Mrs V Nicolson, Head Teacher, Anderson High School with regard to the issue.

(Action: Clerk of the Council)

Viking Bus Station

CLlr M Bell informed members that Shetland Islands Council hoped that they would find someone to take on, and run the bus station along with an additional business.

The Chairman asked the Clerk of the Council to include the Viking Bus Station as an item on the next agenda.

(Action: Clerk of the Council)

There being no further competent business the meeting concluded at 8.40pm.

Minute ends.

MR J ANDERSON
CHAIRMAN
LERWICK COMMUNITY COUNCIL

Chairman..... Date.....

1st February 2013

Mr. Michael Craigie,
Transport Planning,
8, North Ness,
Lerwick.

Dear Mr. Craigie,

Reference VIKING BUS STATION

I am writing to you concerning the proposal to close the Viking Bus Station. I view this proposal with considerable concern for the following reasons:-

1. I am a part time bus driver for John Leask and Sons and wonder what consideration has been given to the need for all of the bus drivers to have access to a toilet when on duty and a room in which we can make a drink and eat a sandwich between our different driving responsibilities? Many of the drivers work very long days with periods of time between scheduled runs when we need to have access to toilets and a rest area to consume food and drink. If the Viking is shut what alternative provision is being planned?
2. I am an older man myself, 66, and I am also concerned for all of the older people on Shetland who use the Viking Bus Station regularly. As a retired Secondary Head Teacher from London, now living here permanently for over 14 years, I am fortunate enough to be able to run my own car, but many older folk in Shetland do not run a car and rely on the buses a great deal. Many travel from Unst and Yell and the other Islands as well as the north, south and west of Mainland to do shopping weekly and may well have to travel in regularly for hospital appointments. If the Viking is closed they will not have access to lockers where they can currently leave shopping securely locked away while they attend to other necessary business in Lerwick. They would also not have any shelter from the weather, which we all know can be very wet and windy a lot of the time, when waiting for their bus to arrive.
3. I am also puzzled as to how some aspects of the Goods Service will operate in the future. It would be fine for the lorries that deliver and pick up goods currently at the Viking to be relocated to another site, but what about the goods and newspapers currently carried every day on the buses. The bus schedules would not allow time for the buses to go out to Gremista, or wherever the Goods Site is located in future, to pick up newspapers and goods.

Thank for taking the time and trouble to read this letter. I trust that the points I have raised will be fully considered in the debates and discussions before the final decision is taken.

Yours sincerely,

Bob Baker B.Sc. (HONS) Physics, P.G.C.E.
Retired Head Teacher of a Beacon School, Centre of Excellence.
Part time Bus Driver.



Shetland Islands Council

Director: Phil Crossland

Mrs Katrina Semple
Clerk
Lerwick Community Council
1 Stouts Court
Lerwick
ZE1 0AN

Building & Transport Operations
Infrastructure Services
Gremista
Lerwick
Shetland
ZE1 0PX

Telephone: 01595 744800
Fax: 01595 744804
Infrastructure@shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Carl Symons
Direct Dial: 01595 744184

Date: 11 February 2013

Our Ref: 2012-009/KS
Your Ref:

RECEIVED
13 FEB 2013

Dear Mrs Semple

Re: Viking Bus Station

Please accept my apologies for not responding in time for your 24th January meeting. Prior to the Environment and Transport Committee meeting held on the 1st February we did not have an actual remit to consult with anyone regarding any future proposals or developments.

However, as you may be aware the Environment and Transport Committee resolved on the 1st February 2013 to:

RECOMMENDED that the Council resolve to defer a decision on the bus station and freight and in the meantime:

- seek a change of use for food or other retail activities compatible with a waiting room;
- Offer for sale or lease to test the market and report back to Council; and
- Until such time the bus station and freight remain open.

Assuming that this recommendation is accepted by the full Council on the 18th February 2013 we will then invite and commence consultation with all interested parties and the Team Leader - Transport Operations will follow up your suggestion accordingly.

Yours sincerely

Acting Executive Manager - Building & Transport Operations



Executive Manager: Dave Coupe
Director: Phil Crossland

Lerwick Community Council
Per, Mrs Katrina Semple, Clerk
Community Council Office
1 Stouts Court
Lerwick
ZE1 0AN

Roads
Infrastructure Services Department
Gremista
Lerwick
Shetland
ZE1 0PX

Item 8

RECEIVED

04 FEB 2013

Telephone: 01595 744866
Fax: 01595 744879
roads@shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Neil Hutcheson
Direct Dial: 01595 744882

Our Ref: NH/SMG/R/L1
Your Ref:

Date: 1 February 2013

Dear Sir/Madam

Winter Road Treatment Leaflet

A copy of a leaflet detailing the Roads Services' amended winter maintenance provision is attached for your Council's information. It explains the changes to the service we provide and gives safety advice for drivers and other road users.

The leaflet is posted on the Council's website and has been distributed to the reception areas at various Council offices, care centres and schools.

I would appreciate your Council's comments on the format of the leaflet while the winter season is fresh in their minds. For example is there any further information that could be included in the safety section. Please respond to Neil Hutcheson at the above address. Neil should also be contacted with any queries you may have regarding the leaflet.

Yours faithfully

Executive Manager, Roads

[HL01291302.doc]

Self Help

Grit bins are provided at locations such as steep gradients, bends and steps. Please make use of these to treat your streets and footpaths where possible. Grit bins are refilled through the winter as resources are available. If your grit bin needs to be topped up please call 01595 74 4882.

What Drivers Should Do

- Keep your vehicle serviced and in good condition, with sufficient fuel for your journey;
- Check your tyres, ensuring they are correctly inflated. Tyre grip drops off significantly when tread depth reduces. **Consider fitting winter tyres;**
- Clear your windscreen and windows before starting any journey, and ensure that windscreen washers are topped up with a solution suitable for winter use;
- Vehicle occupants should wear a seatbelt for every journey;
- Look out for ice. Black ice can be a particular danger; it is not readily visible and can persist or recur even after the road surface has been treated with salt.
- Slush or hail on the road can be very slippery. Every year drivers lose control due to driving too fast after hail showers.

Drive Safely This Winter

- never assume that the road or footpath has been treated and is free from snow and ice;
- always proceed with care and attention taking account of the prevailing conditions;
- don't drive too close to the vehicle in front
- **if in doubt, please slow down.**

In Difficult Conditions

- **Do not travel unless it is absolutely necessary.** If you **must** travel check weather forecasts, allow extra time for your journey, let someone know your destination and expected time of arrival;
- Wear or have with you warm and waterproof clothing and suitable footwear;
- Keep a shovel and a torch in your vehicle;

- If caught in a snowdrift, don't leave the vehicle unless in sight of a suitable destination - let help come to you. Do not keep your engine running for warmth as there is a risk of carbon monoxide poisoning from exhaust fumes;
- If you have to abandon your vehicle, try to leave it out of the path of snowploughs, and advise the Police or the Council where it is at and how you may be contacted;
- In winter conditions, drivers travelling in the evening, overnight or early morning should exercise extra care since salting, gritting or snow clearing operations are not carried out during those times.

Remember

- **road conditions can change quickly;**
- **it is not possible to keep roads free of snow and ice at all times;**
- even when roads have been treated with salt it takes some time for the salt to become effective;
- rain and sleet can wash salt from the road leaving it prone to icing again;
- in extremely cold weather salt will not prevent ice from forming.

Road Condition Information

If you must make a journey in difficult conditions please listen to the local radio stations for road closure updates before setting out.

HOW TO CONTACT US

During office hours

Roads - Telephone 01595 744866
(office hours, extended during bad snow conditions)

Outwith office hours

www.shetland.gov.uk/roads – for information and
www.shetland.gov.uk/adverseweather/ for news during
spells of severe winter weather.

Shetland Travel News Message Board on the home page of the **Shetland News Website**

Route Maps

The gritter route maps are available on the Council's website at:

http://www.shetland.gov.uk/roads/winter_driving.asp

SHETLAND ISLANDS COUNCIL ROADS SERVICE

Winter Road Treatment 2012/2013



Information on Changes to Services and Priority Routes

RECEIVED

15 JAN 2013

From:- Robbie Anderson, Finjari, Whalsay, ZE2 9AG finjari@gmail.com
To:-Promote Shetland, Shetland Museum & Archives, Hay's Dock, ZE1 0WP
Copy:-Lerwick Community Council,
Shetland Recreational Trust

Subject:- Disposal of Clickimin Campsite, and Non Replacement.

I want to express my deep concern at the decision to dispose of the caravan and camping site at Clickimin. I thought that you might be the best organisation to ask to impress on the concerned authorities just how important this facility is, from a variety of aspects.

We have owned caravans or camper vans over the last 40 years and have travelled extensively throughout Britain and the Continent, so have experience of a vast variety of caravan sites.

We have used this site frequently throughout the years since it's construction. It has some great features and advantages. However, there are other aspects in the design and running of the site which failed to maximise these advantages to their full potential, which probably contributed to making it less than financially viable. Having said that, a council run venture of any kind which covers the running costs must surely be considered a financial success

This site has a fantastic outlook. The view across the loch to the floodlit broch and out to sea towards Bressay, with the lights of Lerwick shining on the water, was unique. That is until some, probably well intentioned person, decided to plant trees, (without consultation) so that 50% of pitches can't even see the Broch now, and that's getting worse. You don't need a degree in tourism to work out that people don't pay all that money to come to Shetland to see TREES. A low hedge would have given adequate shelter for tents, and caravans can cope without too much shelter.

Pitches on the site are really too close together for the bigger caravans and awnings which many tourers want. The solid concrete stances make it virtually impossible to secure an awning. The gravel used is too fine, and a pain in the neck as it is impossible to keep it out of the vans and cars. It should have been about 25mm grade. The spaces on the front row are laid out on the assumption that caravans will want to reverse in. this would leave them looking into the face of the back row, away from the view. Mostly people face the view leaving some dubiety over who has the right to park their car where. The toilet and shower facilities are not really adequate when the site is full and seem to be difficult to appear to be clean.

The running of the site never gave the impression that anyone considered it their priority, so it felt like it just sort of ran itself, Whereas on commercial and caravan club sites there are always wardens on site who deal with all types of work and

enquiries, and act as very good PR people who really promote the site to the public. If you ever care to read the letters in the caravanning club magazines you will soon realise just how important that person is to the success of the site. The only person on this site visible to the public is a grounds man who seems to have nothing to do with site operations. and disclaims any responsibility for getting anything associated with site sorted out. He's probably right, but it's not good PR.

These are some of the things, many of which could be put right without major expense or effort, that could make a vast difference to the attractiveness of the site, and the financial performance. If these things were improved on, pitch fees could very easily have been increased by at least 60%, making them comparable with sites elsewhere. You don't make a profit if you don't charge the going rate.

I would want to emphasise how important it is to have a site in Lerwick. The most successful caravan sites are frequently situated in close proximity to similar small interesting towns. For centuries Lerwick has been the major centre and hub in Shetland, for all sorts of economic, industrial, and social activities. It now has a first class museum, sports centre adjacent to the site, Mareel and other venues providing a variety of activities, restaurants, cafes, bars, etc. Shetlanders and Tourists alike use this site to access these facilities.

Without a site in Lerwick many Isles people will find it impossible to attend many functions which they do regularly at present, especially with the additional threats to ferry services. Many have family and friends based in Lerwick and find a caravan on site an ideal way to visit and socialise.

For people visiting Shetland, Lerwick is the essential starting point to spend part of their stay, exploring these Lerwick based attractions, as an initial introduction to Shetland's heritage, giving them an overall knowledge of what Shetland has to offer. That puts people on the street, invariably spending money providing much needed support for all these public investments and private businesses. They want a first class site within walking distance of these types of facilities. If they have that they'll come back. If they have to drive a thirty or fifty mile round trip they won't. and their "Shetland Experience" will not be what it should have been, and Lerwick and Shetland will lose out. The idea that outlying sites could somehow "take up the slack" suggests a lack of real understanding or interest in the situation, which I find very disappointing. According to the Shetland Times Andy Carter almost apologised for knowing something about the subject he was about to express an opinion on. Maybe that says something about how decisions are being taken in Shetland these days, when people with experience of the subject are expected to abstain from getting involved.

Does anyone feel amazed, or think it arrogant for those who arranged this sale to do so without any consultation whatsoever with some of the main "stake holders" -i.e. campers and caravanners?!

There has to be a good site in Lerwick for the 2014 season or Shetland tourism will lose a lot of credibility, and ultimately Lerwick a lot of revenue.



Shetland Charitable Trust

Item 10.2

Chief Executive: Ann Black
Financial Controller: Jeff Goddard

Mrs Katrina Semple
Community Council Office
1 Stouts Court
LERWICK
Shetland
ZE1 0AN

Registered Charity Number SC027025

22-24 North Road
Lerwick
Shetland
ZE1 0NQ

Telephone: 01595 744994

mail@shetlandcharitabletrust.co.uk
www.shetlandcharitabletrust.co.uk

If calling please ask for
Jeff Goddard
Direct Dial: 01595 744991

Our Ref: AB/em
Your Ref: 2013-016/KS

Date: 15 February 2013

Dear Mrs Semple

RECEIVED

19 FEB 2013

Clickimin Campsite

Thank you for your letter dated 4 February 2013 in connection with the above.

I can confirm that Shetland Recreation Trust were offered a grant from Shetland Islands Council Charitable Trust for £74,150 on 23 December 1985 for the purpose of providing a camping/caravan site at Clickimin and the offer was accepted.

If you would you like any further information please contact Shetland Recreational Trust.

Yours sincerely

Ann Black
Chief Executive

cc Mr J Johnson, General Manager, SRT
Mr J Irvine, Chairman, SRT
Mr J Anderson, Chairman, LCC



Shetland Islands Council

Executive Manager: Iain McDiarmid
Director: Neil Grant

Email to: clerk@lerwickcc.org.uk

Planning
Development Services
Grantfield
Lerwick
Shetland
ZE1 0NT

Telephone: 01595 744800
Fax: 01595 744804

www.shetland.gov.uk

If calling please ask for
Austin Taylor
Development Plans and
Heritage Team Leader
Direct Dial: 01595 744800

Our Ref:
Your Ref:

Date: 12 February 2013

Dear Mrs Semple

Shetland Local Development Plan

I refer to your representation, received on, 8 January 2013. The legislation gives no provision for taking in to account any late representations. The Town and Country Planning (Scotland) Act, as amended, allows the Council to look at timeous representations and so it must be strict with the deadline of 5 PM on 13 December 2012. Anything received after that time cannot be given any attention.

Yours sincerely

(Signed) pp K. Smith

Team Leader, Development Plans and Heritage

NorthLink Ferries
Jamieson's Quay
Aberdeen AB11 5NP
12th February 2013

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
Shetland
ZE1 0AN

Dear Mrs. Semple,

RECEIVED

14 FEB 2013

Variable Muster Modes

I am in receipt of your letter of 5th Inst.

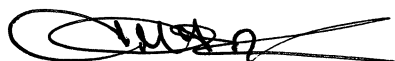
Variable Muster Modes (sometimes called "Multi Muster Modes") are a method used by all the main ferry operators around the UK whereby staff numbers on board reflect the number of passengers carried – put very simply; more passengers require more crew onboard. In practice, a company works out the level(s) of passenger numbers that they can expect within a given time (season) and crew the ship accordingly. This requires the company to limit the bookings to whatever level they choose to select. These levels are centred round the lifesaving capabilities of the ship and meet with Maritime and Coastguard Agency regulations.

Within the NorthLink operation, where the maximum number of passengers is 600 per ship, we have taken a decision to limit the number to less and crew the ship correspondingly.

However, we do recognise that circumstances can change very quickly (flight cancellations etc) and bearing this in mind, we have built in a 'comfort' level of crewing which will mean that we can respond very quickly to an unforeseen uplift in passenger numbers.

I trust that this explanation meets your requirements.

Yours sincerely,



John M. Ferguson
Operations Director

Shetland Islands Council
CHILDREN'S SERVICES

Item 10.5

Head Teacher: Ms Valerie M L Nicolson

Tel: (01595) 808008

Fax: (01595) 695688

E-mail: ahs@shetland.gov.uk

Website: www.anderson.shetland.sch.uk



Anderson High School
Lovers Loan
Lerwick
SHETLAND
ZE1 0JH

Mrs K Semple
Clerk
Lerwick Community Council
1 Stouts Court
Lerwick
SHETLAND
ZE1 0AN

RECEIVED

12 FEB 2013

Ref: VN/vj/L130211a

11th February 2013

Dear Katrina

Lighting – AHS Multi-court, Knab Road

I am writing in reply to your letter of 05.02.13.

Anderson High School has reported all matters relating to the lights around the multi-court, off Knab Road, to SIC Building Services. A post came down on 24.12.12 and was reported immediately to the SIC as an emergency. It was made safe that day. With two further incidents over the Christmas Holidays, the school made recommendations to SIC Building Services that all floodlights should be removed.

I have been informed that SIC Building Services are progressing with this work request, and the lamp posts will be cut down and removed.

If you require further information, please contact Mr Alvin Leong at SIC Building Services.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Valerie M L Nicolson'.

Valerie M L Nicolson
Head Teacher

WORK REQUEST DOCKET	HC19066
----------------------------	----------------

Location

Anderson High School Campus	Address	Lovers Loan Lerwick Shetland
11207850963 - Anderson High School		
	Post Code	ZE1 0JH

Service Contract

Contract	Roads Services
Category	Roads Services
Priority	General

Work Description - (write)

Requested by	Ivor Morrison	Telephone	01595 808 008
Date requested	06/03/2013	Logged by	Alvin Leong
Time requested	13:46	Logged at	06/02/2013 13:46

Full details of work required - (write)

Other Ref	
TO to Roads	
Cut down and remove lamp posts in multicourt. Est: £500 Priority: General	
	Signed

Assigned to	Alvin Leong						
Revised priority rating	1.	2.	3.	4.	5.	6.	7.
Date	Signed						

To 2013-017 – Naming of New Build Development, Hoofields

From: Anita.Jamieson@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Subject: RE: Naming of New Build Development
Date: 06 February 2013 11:21:38

Hello Katrina

Thank you for your letter and suggestions.

The naming of the scheme will ultimately be a decision for the Social Services Committee to make. I will be putting forward a report with recommendations for them at their next meeting on 8th March. I will be able to advise you of the decision after that meeting.

Kind regards

Anita

From: heather.moncrieff@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Cc: Anita.Jamieson@shetland.gov.uk
Subject: RE: Names
Date: 06 February 2013 17:50:58

Thanks Katrina

I actually really like the sound of Free Hill, got a good community ring to it.

Cheers
HMM

Heather M Moncrieff
Team Leader - Community Work & Planning
Council Headquarters
Community Planning & Development
Development Services
8 North Ness Business Park
Lerwick
Shetland Isles
ZE1 0LZ

Tel: 01595 744060

heather.moncrieff@shetland.gov.uk

From: Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]
Sent: 06 February 2013 10:47
To: Jamieson Anita@Housing Services
Cc: etbull@hotmail.com; rodger.goudie@btinternet.com; Moncrieff Heather@Comm Plan & Dev
Subject:

Dear Anita

2013-017 Name Suggestions-Hoofields Development

Please find attached, a copy of the above letter.

Regards

Katrina Semple
Clerk
Lerwick Community Council

Tel: 07818 266876

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

From: neil.hutcheson@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Cc: dave.coupe@shetland.gov.uk
Subject: RE: 2013-011 Retaining Wall - Twageos Road
Date: 21 February 2013 09:15:32

Katrina,

Thank you for your e-mail of 7 February 2013 regarding the above matter.

The retaining wall is, as your Council points out, in poor condition. The plaster is missing in places, and the exposed blocks are crumbled, with very soft surfaces. There are also a few areas of loose plaster, which even a fairly light contact would cause to fall from the wall.

The intention is to spot replace the worst blocks in the top course of the wall. The loose plaster will also be removed and replaced with new. There would appear to be very little risk of the wall collapsing but it will be monitored and if we are concerned that it is deteriorating to this extent a "gateway" will be prepared to apply for the required capital funding.

The gap in the handrail has already been repaired.

Please e-mail or phone if your Council has any further queries regarding the wall.

Cheers, Neil.

Neil Hutcheson, Engineer
Shetland Islands Council
Roads Service
Gremista
Lerwick
Tel: 01595 744882

From: [Bruce Crossan](#)
To: clerk@lerwickcc.org.uk
Subject: Road Transport Workshop - Royal Mail Lerwick
Date: 20 February 2013 17:01:46

Hi Katrina,

Thanks for your letter dated 5th February 2013 with the reference 2013-019/KS.

I have contacted Royal Mail Property and Facilities for an update on the plans for Garthspool and the response I received was –

“Future plans for this site are being considered by Group Property and we are seeking information on the latest position from them. As soon as this is to hand we will share with you.”

Sorry I do not have any further information to share with the Lerwick Community Council.

Regards

Bruce Crossan
Royal Mail
Island Manager
Shetland

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Mrs Katrina Semple
Clerk
Community Council Office
1 Stouts Court
Lerwick
Shetland
ZE1 0AN



7 Mounthooly Street
Lerwick, Shetland, ZE1 0BJ

T: 01595 696932
E: info@livinglerwick.co.uk
W: www.livinglerwick.co.uk

15 February 2013

Dear Katrina

Thank you for your letter dated 9th January 2013 regarding New Year 2014.

The directors and specifically the events sub-group have discussed the possibility of doing something for New Year 2014.

They think New Year celebrations could be incorporated in the wider Winter Festival project.

At present, they are concentrating on defining Easter and Street Market projects but they are open to discussing the possibilities and working in partnership with Lerwick Community Council on New Year 2014.

Yours sincerely

A handwritten signature in black ink that reads 'Christena m Irvine'.

Christena Irvine
BID Manager

From: maggie.sandison@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Cc: nsws.Housing@shetland.gov.uk
Subject: RE: 2013-022 - Dog Mess
Date: 12 February 2013 11:03:17
Attachments: [Dogwatch letter.doc](#)

Hi Katrina

Thank you for this letter and for letting me know things have improved at the Old North Road. We tried the Dogwatch campaign in that area and got a few residents to put posters up. I wondered whether we could try the same in Hillhead, Thorfinn Street, Ronald Street and Breiwick Road?

The NSWs will increase their patrols in those areas but we could also send out the attached (draft) letter if the Community Council are happy to be referred to in the first paragraph of the letter?

Let me know what you think.

Maggie

Maggie Sandison
Executive Manager- Environmental Services
Shetland Islands Council
Grantfield
Lerwick
Shetland
ZE1 0NT

Tel: 01595 744841
Fax 01595 744802

maggie.sandison@shetland.gov.uk

Dear Householder

Dog Fouling

We have been informed by Lerwick Community Council that this area suffers from a particularly bad dog fouling problem. This is not only unpleasant for all residents but also presents a serious health hazard with younger children being most at risk.

We have increased our proactive dog fouling enforcement patrols in the area however we cannot provide a presence in the area at all times. We do vary the times of our patrols to cover evenings, weekends and early mornings however we would like to ask local residents to support us in catching those irresponsible dog owners by signing up to a Dogwatch Campaign. This is based on the principle of Neighbourhood Watch where local residents come together to make their area safer and nicer places to live.

By signing up to Dogwatch we would ask you to display a poster on your gate/fence showing everyone that the area is a Dogwatch Area. We would also place posters in shops, bus shelters and on lampposts. If most households join up together this will reduce the fear of reprisals or retaliation because this is the whole community saying that not cleaning up after your dog is unacceptable and will not be tolerated in the area.

As a Dogwatch Member we ask that you provide us with intelligence to improve our targeting of enforcement patrols so we can issue Fixed Penalty Notices.

We need you to tell us- Names and Addresses if possible, the type of dog, the time and date and whether this is a regular pattern of behaviour or a one off. If you don't know the person's name a good description of the person and dog still helps us to target our patrols.

Working together will help to make the Old North Road a cleaner and safer environment for everyone. Please send back the attached form to indicate that you are signing up to the Dogwatch Campaign.

Yours Sincerely

Steve Mills and Shuard Manson
Neighbourhood Support Workers

Yes, I am signing up to the Dogwatch Campaign

Name.....

Address.....

Telephone.....

Please use the prepaid envelope attached to return this form. We will then visit you to put up the poster (example below) and explain how to provide the enforcement intelligence.



The poster features a yellow background with a large magnifying glass on the left. Inside the magnifying glass is a black silhouette of a dog standing next to a pile of dog droppings. To the right of the magnifying glass, the text "DOG WATCH SHETLAND" is written in large, bold, black capital letters. Below this, a black banner contains the text "If you are seen failing to clean up after your dog in this area, you will be reported to Environmental Health." in yellow. At the bottom left is the Shetland Islands Council logo, and at the bottom right is the text "DOG FOULING IS A CRIME. Environmental Health: 01595 744 800".

**DOG
WATCH
SHETLAND**

**If you are seen failing to clean up
after your dog in this area, you
will be reported to Environmental
Health.**

 Shetland
Islands
Council

DOG FOULING IS A CRIME.
Environmental Health: 01595 744 800

Shetland Works League Football Association

Item 10.11

26th January 2013

Your Ref: 2012-090/KS

Dear Katrina

FOOTBALLERS URINATING OUTDOOR

Apologies for the delay in getting back to you on this matter. We discussed the matter at our AGM in December before speaking to both the Clickimin Leisure complex and the Shetland Football Association.

Unfortunately there is no workable option to reopen the public toilets however we have contacted all our member clubs to bring this matter to their attention and to reiterate their responsibilities to keep their players in check.

If you have any further queries on the matter please do not hesitate to contact me.

Adam Doull
SWLFA secretary

Secretary: Adam Doull, South Scord, Muckle Roe, Brae, Shetland, ZE2 9QW
Work phone: 01806 522 238, Home phone 01806 522 238
E-mail: shetlandworksleague@hotmail.com

From: colin.gair@shetland.gov.uk
To: clerk@lerwickcc.org.uk
Cc: dave.coupe@shetland.gov.uk; Iain.McDiarmid@shetland.gov.uk
Subject: Lerwick Community Council Letter of 13/2/2013: Signs - Gutters Gaet & Mitchell's Road
Date: 22 February 2013 14:25:30

Hi Katrina

I've just been passed your letter of 13 February and asked to get a response to you in time for your agenda.

In response to your specific questions I can confirm that the two roads referred to are adopted as they were built under construction consent.

As outlined in Neil Hutcheson's earlier response it is normally the responsibility of the developer to provide street name plates/ signs. However, when these roads were completed, and responsibility for them passed over to the Council, they did not have any prescribed names for addressing purposes. Therefore, there was no requirement for the developer (HIE) to provide signs.

The Roads Service holds a budget on behalf of the Council to repair and maintain street nameplates and signs as part of our general maintenance budgets, but holds no appropriate budget for the provision of new signs such as the ones requested. In the past new signs have been provided from the roads maintenance budget, but under the Council's medium term financial plan, and in light of our much reduced budgets, we cannot now undertake such works.

Responsibility for street naming and property numbering lies with the Council under Section 97 of the Civic Government (Scotland) Act 1982, with the delivery of the functional service allocated to the Planning Service. The Act also makes the Council responsible for ensuring that name plates are erected where they are required to identify addressed properties.

However, you may wish to note that there are only two properties addressed on Gutters Gaet, the Museum and Mareel, and none on Mitchell's Road. It is therefore questionable whether the street name plates would serve any useful function in respect of addressing.

I have copied this response to the Planning Service who may wish to respond further given their service responsibility for naming and numbering.

Regards

Colin Gair

Engineer
Shetland Islands Council
Roads Service
Gremista
Lerwick
Shetland ZE1 0PX

T::01595 744867 F::01595 744869

LERWICK COMMUNITY COUNCIL

Financial Report as at 28 February 2013

	£	£
<u>INCOME</u>		
Balance at as 6 April 2012		7,026.20
SIC Grant - Part Payment 2012-13		14,945.00
SIC Grant - Second Tranche		13,488.00
Refund -Chambers Overcharge SIC		41.54
Sale of TH Guides		41.60
		35,542.34
<u>EXPENDITURE</u>		
Office Costs	4,559.31	
Employment Costs	8,058.12	
Administration	956.36	
Chambers	432.03	
Accountancy	200.00	
Misc.	1,374.39	
Grants/Projects	8,365.06	
		23,945.27
		11,597.07
<u>REPRESENTED BY</u>		
Balance as at 28 February 2013		16,020.72
<u>Indication of Free Funds:</u>		
Main Annual Running Costs Forecast - £15,996.40		
Amended Costs Remaining	1,315.58	
Annual Grants & Projects Amended Forecast - £4,015.06		
Payments Remaining	300.00	
Committed Funding:		
Royal British Legion Lerwick Pipe Band	500.00	
Benches - Cunningham Way (?)	1,300.00	
Vagar Road Grant - Grant Estimate	300.00	
Heritage Place Names Map - Estimate	2,500.00	
		6,215.58
Estimated Free Funds		5,381.49

Lerwick Garden Competition – Average Annual Costs

Advertising	155.00
Judges Vouchers	30.00
Winners Vouchers	110.00
Winners Bouquets	70.00
Engraving	25.00
Total	390.00

Information Technology Systems
 8 North Road
 Lerwick
 Shetland
 ZE1 0NP



Telephone: 01595 741 400
 Fax: 01595 741 401
 Email: mail@its-online.co.uk
 Web: www.its-online.co.uk

Quotation

Company	Lerwick Community Council	Date	27 February 2013
Contact	Katrina Semple	Customer Tel	07818 266876
Account No.	L186	Customer Fax	
Quotation Ref	0500-6376	Customer Email	clerk@lerwickcc.org.uk
Quote from	Alanah Young	Customer Address	Stout's Court, Lerwick, Shetland, ZE1 0AF

System Price			
Qty	Description	Unit Price	Total Cost
1	HP LaserJet Pro 200 Colour MultiFunction Printer (Printer, Scanner, Copier and Fax); 14ppm Mono/14ppm Colour Print; 600x600 dpi; 14cpm Mono/14ppm Colour Copy; 1200 dpi Optical Scan; 150 Sheet Input.	£288	£288
1	Epson Aculaser CX17wf MultiFunction Printer (Printer, Scanner, Copier and Fax); 15ppm Mono/12ppm Colour Print; 600x600 dpi Print; 15cpm Mono/12cpm Colour Copy; 1200 dpi Optical Scan; 160 Sheet Input	£288	£288
1	Netgear ReadyNAS Duo RND2000 Including 2 1TB Hard Drives	£280	£280
		Sub Total	
		Delivery	
		VAT @ 20%	
		Total (COD)	

Options (when purchased with above) - ALL PRICES EXCLUDE VAT @ 20%	
Description	Additional Cost
Additional Labour	£45/hour
Toner Cartridges for HP LaserJet Pro 200	
HP 131X Black Toner Cartridge – 2400 Pages	£66.99
HP 131A Colour Toner Cartridges (Cyan, Magenta and Yellow) – 1800 Pages	£61.99 each
Toner Cartridges for Epson Aculaser	
Epson 0614 Black Toner Cartridge – 2000 Pages	£53.99
Epson 0611-0613 Colour Toner Cartridges (Cyan, Magenta and Yellow) – 1400 Pages	£54.99 each

Conditions of Sale
All prices exclude VAT @ 20%. Prices include delivery but exclude installation (if required). Prices valid for 30 days.
Prices shown are based on cash on delivery, credit account pricing available on request to existing credit account holders. Payment accepted by cash, cheque or credit card. All goods remain the property of ITS (Shetland) Ltd until paid for in full. All orders subject to ITS full terms and conditions of sale (available on request).
Warranty (Shetland only): Unless otherwise stated, all equipment supplied with 12 month on-site business warranty for faults with equipment, Windows operating system or any application software supplied with system. All other telephone/on-site support is chargeable at standard labour rate (e.g. support for any software/hardware not supplied by ITS).

Notes

From: [G&S Flooring](#)
To: clerk@lerwickcc.org.uk
Subject: FAO Karina - quotation
Date: 27 February 2013 12:14:13

To supply and fit carpet tiles at stock price.

Amount £490.00

Note - No allowance for uplift/dispose of existing flooring.

Regards Kerry



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876
Email: clerk@lerwickcc.org.uk
Website: www.lerwickcc.org

Item 12.1

APPLICATION FOR GRANT

Name of group/organisation: **Shetland Skatepark Association**

Contact name & position held: **Kaye Williamson, Treasurer**

Address: **18 Burgh Road, Lerwick, Shetland, ZE1 0LB**

Mobile & telephone numbers: **01595 692972 / 07736546311**

Email address: **williamsok@hotmail.co.uk**

Details of project: *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

Shetland Skatepark Association propose to construct a high quality, purpose built concrete skatepark at the Knab in Lerwick (see location plan attached). The grant will be used to fund the projected shortfall on our overall budget, and will assist with the construction of the park.

The facility will provide a safe but challenging environment in which children, young people and adults of all ages, backgrounds and abilities can develop their skateboarding and BMX skills. The project / facility will: a) increase safety for participants and reduce any real or perceived threat within the community by taking groups of skateboarders off the street away from cars and pedestrian traffic; b) provide opportunities for children and young people who do not currently engage in traditional sports to increase their physical activity, health and well being; c) bring skateboarders and BMX riders in from the margins as valued members of the local sporting community; d) make a lasting contribution to the development of wheeled sports in Shetland; e) contribute to Shetland's appeal as a vibrant and progressive community in which to live.

Type of organisation (e.g. voluntary / charitable): **voluntary**

Number of members in group/organisation: **200+** and what percentage reside in Lerwick: **approx 50%**

Number of residents in the Lerwick area likely to benefit from project - Adults: ...**100** Children: ...**1500**.....

Current financial position of group/organisation: **£71,423.20 year ending 31 March 2012 (all monies held designated for this project)**

Costs of proposed project: **£214,068 (pre tender estimate)**

Funding/grants received from other sources (e.g. fundraising): **£62,000 secured from LEADER (2012). £50,000 secured from SIC (2005). £14,068 secured Quality of Life / Local Action Fund (2005). £63,000 application submitted to SportScotland this week. Shetland Skatepark Association has fundraised £8,000 with a further £5,000 target to be raised via local events, sponsorship etc. Application submitted to Weir Charitable Trust for £9,000.**

Grant requested from Lerwick Community Council: **£3,000**

Details of last grant received from Lerwick Community Council:

Date:

Amount:

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): **Kaye Williamson**

of (group/organisation): **Shetland Skatepark Association**

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

(please tick appropriate box)

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: ... 

Date: 21/02/2013.....

COAST GUARD
STATION

27.2m

65.0m

KNAB ROAD

15.8m

2.25m

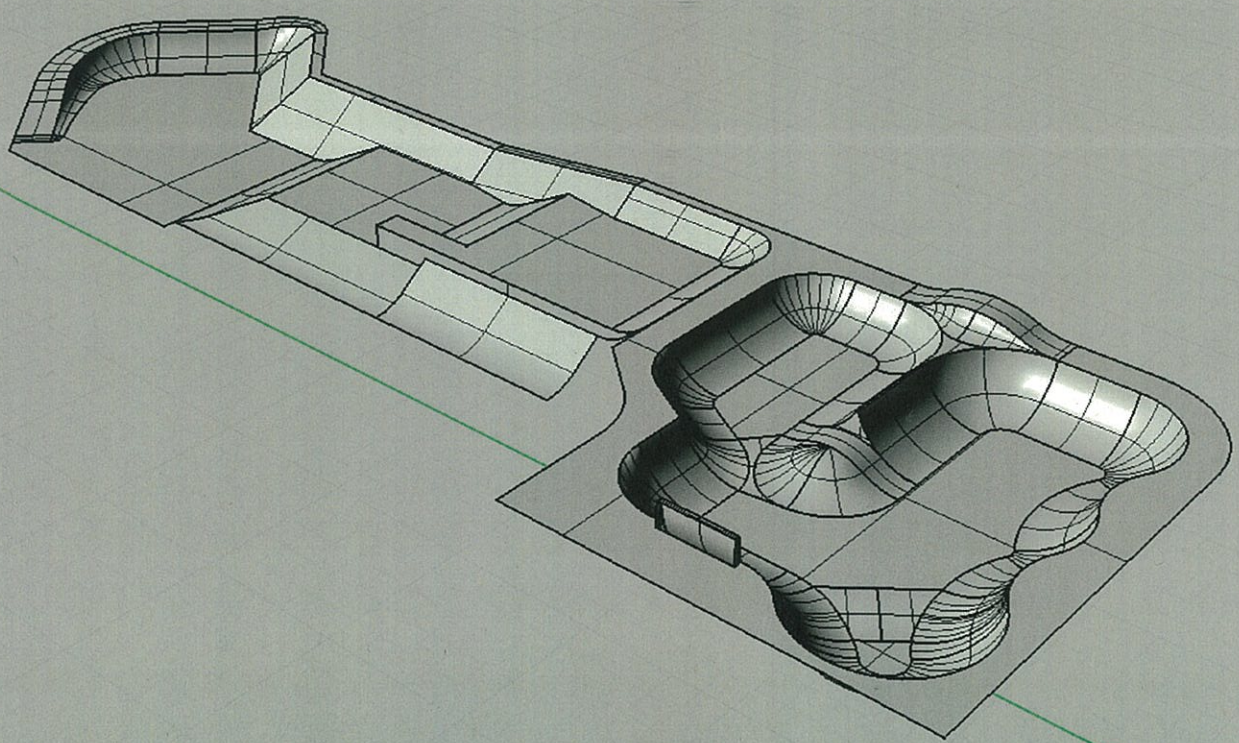
32.0m

11.8m

5.4m



SHETLAND ISLAND - PROPOSED SITE PLAN
NOT TO SCALE



WHEELSCAPE SKATEPARKS
SHETLAND ISLAND SKATEPARK -  SPECULATIVE FOOTPRINT AREA



Planning Application Summary

2013/035/PPF | Convert existing retail and storage on first and second floors to residential units; replace four windows in original building; replace three windows and two doors in modern extension | 99 Commercial Street Lerwick Shetland ZE1 0BD

Reference: 2013/035/PPF
Alternative Reference:
Application Received: 06 Feb 2013
Address: 99 Commercial Street Lerwick Shetland ZE1 0BD
 Convert existing retail and storage on first and second floors to residential units; replace four windows in original building; replace three windows and two doors in modern extension
Proposal:
Status: Pending Consideration

2013/036/PPF | To construct a concrete skatepark | The Knab Knab Road Lerwick Shetland ZE1 0AX

Reference: 2013/036/PPF
Alternative Reference:
Application Received: 06 Feb 2013
Address: The Knab Knab Road Lerwick Shetland ZE1 0AX
Proposal: To construct a concrete skatepark
Status: Pending Consideration

2013/022/PPF | Change of use of residential institution to form four no. flats and one no. maisonette; change of use of outhouse to form one bedroom house; Planning Permission in Principle to erect a single dwellinghouse | Craigielea 39 St Olaf Street Lerwick Shetland ZE1 0DA

Reference: 2013/022/PPF
Alternative Reference:
Application Received: 28 Jan 2013
Address: Craigielea 39 St Olaf Street Lerwick Shetland ZE1 0DA
 Change of use of residential institution to form four no. flats and one no. maisonette; change of use of outhouse to form one bedroom house; Planning Permission in Principle to erect a single dwellinghouse
Proposal:
Status: Pending Consideration

Lerwick Planning Applications – February 2013

- [Increase width of access, replace metal gate with new timber gate and remove section of stone wall](#)

4 Hillhead Lerwick Shetland ZE1 0EJ

Ref. No: 2013/043/PPF | Received: Tue 12 Feb 2013 | Validated: Tue 12 Feb 2013 |
Status: Pending Consideration

- [Increase width of access, replace metal gate with new timber gate and remove section of stone wall](#)

4 Hillhead Lerwick Shetland ZE1 0EJ

Ref. No: 2013/044/LBC | Received: Tue 12 Feb 2013 | Validated: Tue 12 Feb 2013 |
Status: Pending Consideration

- [Change of use from Class 4 \(office\) to Class 9 \(houses\) to form one residential dwellinghouse](#)

64 St Olaf Street Lerwick Shetland ZE1 0EN

Ref. No: 2013/042/PPF | Received: Fri 08 Feb 2013 | Validated: Fri 08 Feb 2013 |
Status: Pending Decision

- [Demolish existing shed, demolish section of boundary wall to create access and provide three no. car parking spaces and turning area](#)

33 North Road Lerwick Shetland ZE1 0NT

Ref. No: 2013/041/PPF | Received: Fri 08 Feb 2013 | Validated: Fri 08 Feb 2013 |
Status: Pending Decision

- [Repaint shop front](#)

84 Commercial Street Lerwick Shetland ZE1 0DL

Ref. No: 2013/029/LBC | Received: Fri 01 Feb 2013 | Validated: Tue 05 Feb 2013 |
Status: Pending Decision